

# N.L.B.A. Activity Fee Refund Voucher

\$50.00

This voucher is **void** after October 1, 20\_\_

I paid the activity fee at registration and request a refund \_\_\_\_\_

Signature Required

## Mail refund to: (Please Print) Authorized Signature(s):

Name: \_\_\_\_\_ \*\*Manager Name \_\_\_\_\_

Address: \_\_\_\_\_ Team: \_\_\_\_\_ Division: \_\_\_\_\_

Player's Name(s) & Division (list all registered players) \_\_\_\_\_

Phone # \_\_\_\_\_ Volunteer Activity: \_\_\_\_\_

Activity Date: \_\_\_\_\_ \* Exec. Board Member: \_\_\_\_\_

**\*\*\* Office Use: Check # \_\_\_\_\_ Paid Date: \_\_\_\_\_**

Any parent who has paid the activity fee for the 20\_\_ baseball season and has completed at least one of the following volunteer activities may be eligible for an activity fee refund. In addition to executing this form completely and properly, this voucher must be authorized by the designated signer. \*\*Managers may authorize for team parent and assistant coach volunteering (first two bullet points). \*All other volunteer events must be authorized by an Executive Board Member. It is the parent's responsibility to complete this form, obtain the necessary authorizing signature and mail in by the void date. Failure to do so will result in forfeiture of the activity fee refund.

Participate as a team mom/dad (one team parent per team may be eligible for a refund)

Assistant Coach (up to two assistant coaches per team may be eligible for a refund)

Assist with the registration process (Fall Ball or Regular Season)

Manage/Coach (one manager/coach per team may be eligible for a refund)

Provide leadership or assistance in an organized league fund-raising activity (Excludes Candy Fundraiser, Metro fundraisers or individual team functions)

Participate on a league committee on a regular basis (pre-approval by Executive Board Member)

Concession (non paying, pre-approved by Executive Board Member)

Provide leadership/assistance for an organized league function (i.e. Picture day, Opening Day, Field Prep Day)

Other recognized league service or event participation (i.e. Proud American Days, Dinner/Dance, other)

The purpose of the activity fee is to provide incentive for parents to find a way to volunteer through coaching, organizing, assisting and/or event participation for the league. For this reason, this policy is to be interpreted liberally for any person providing **real** service to the league as outlined above. At the same time, we ask that both the authorizing persons and the person submitting the voucher for payment recognize the honor system.

Voucher **must** be mailed to:

**NLBA**

**Attn: Voucher Refund**

**354 W. Maple**

**New Lenox, IL 60451**

Refund checks will be mailed to the address listed on the voucher. The form must be completed correctly, with proper authorizations and time restraints met. No exceptions will be made. **Vouchers postmarked after October 1, 20\_\_ (current year) will be void, and no refund will be issued.**

All refunds will be paid by October 31, 20\_\_. Only one refund per family.

Questions? Please leave a message for the Activity Director at 815-462-6522.